

## “Basic Queries”

### About the Establishment of a "legal entity" / Japan Incorporation

To answer your specific queries concerning **Japan Incorporation (Establishment of a legal entity)** in the form of a “**Branch Office**” or a “**Japanese (Subsidiary) Company**,” i.e., **Kabushiki-Kaisha(KK)** or **Godo-Kaisha(GK)**, we would request you to send us the following basic information.

#### Q. Re-Opening a legal entity in Japan (Branch Office or a Japanese [Subsidiary] Co. [KK or GK]):

- Your **proposed format of legal-entity(Branch or Japanese Co[KK or GK])**? Your plan for “**Registered office**” premises(address) in Japan? Your plan about a local “**Resident in Japan**”? [Either a Japanese or a foreign national, but in the case of a foreign national, the person must have an appropriate residence status as per immigration law.] **Note: “Resident in Japan” is mandatory in the case of Branch-Office registration.**
- What will be your **Japan legal entity’s Objectives**, i.e., **proposed business activities in Japan**? **To register a legal entity in Japan, you must specify business objectives precisely.** (General [A to Z] activities as company objectives are not allowed to register both for Branch Office and Japanese Company)
- **Purpose and core reasons for establishing a legal entity in Japan?**
- Brief details of the kind of commercial business activities you will conduct in Japan? Who will be in charge of carrying out the activities in Japan? Proposed number of employees in Japan? Brief information of your past and present business in Japan(if any)?

#### Q. Re Branch Office Registration:

- A local “**Resident in Japan**” as “**Representative in Japan**” **is a mandatory requirement** for “**Branch Office**” registration. **Who will take up the position in Japan?** [Either a Japanese or a foreign national, but in the case of a foreign national, the person must have an appropriate residence status as per immigration law.]

#### Q. Re Japanese (Subsidiary) Company (Kabushiki-Kaisha [KK] or Godo-Kaisha [GK]) Registration:

- **Corporate shareholding:** Promoter/Investor's business profile (including company background information such as nationality, establishment date, shareholding pattern, shareholders and their nationality, management body, directors and their nationality, the company's fiscal year, core business activities in the home country, etc.) **Please send us the information.**
- **Individual shareholding:** Name, address, and KYC info of the Promoter; brief Resume / Bio-data of the Promoter; nationality, source of Promoter’s funds for “equity amount/investment (paid-up capital)” and incorporation & post-incorporation cost of operation in Japan. **Please send us the information.**
- Do you have a local “**Resident in Japan**?” [**Not mandatory** for a Japanese company (KK or GK) registration in Japan].
- **Please advise your proposed plan for Shareholding Pattern(Corporate or Individual)? And, please send us the information mentioned above regarding Corporate and Individual Shareholding.**

Please send us the information mentioned above by email and your inquiry about Japan Incorporation.

**PS If we require additional information and soft copy documents, we will inform you after reviewing your inquiry.**

**Please mention your identity & contact details (Company URL) in your inquiry.**